

Minutes of the A-State Assessment Committee (AAC)
Meeting Minutes
February 2, 2017, 11:00am
Library 6th Floor Conference Room

Meeting called to order: by Chairperson Dr. Summer DeProw

Members present: Dr. Bob Bennett, Dr. Summer DeProw, Ms. Shelley Gipson, Dr. Paul Mixon, Dr. Melodie Philhours, Ms. Beth Silverthorn, Dr. Topeka Small, Ms. Martha Spack, Dr. Deborah Chappel Traylor, and Dr. Karen Wheeler.

Members absent: Mr. Rodney Rice and Mr. Ross Grant.

Guests: Mr. Kyle Davis, Intern

I. Welcome, meeting called to order 11:00am

II. Meeting Minutes from November 28, 2016

Minutes were reviewed. Motion to approve by Dr. Bob Bennett. Seconded by Ms. Shelley Gipson. Minutes approved.

III. Meeting day and time- Does this work for you?

Members agreed Thursdays at 11:00am would be best.

IV. Spring 2017 Goals

Our committee has a lot to this semester. Goals were listed for members to review:

- Create SGOC proposal for ULOs
- Determine the assessment process for the ULOs
- Create SCOC notification/proposal for campus assessment procedures and central calendar
- Discuss surveys for university-wide assessment

Questions: Will these be done all at once or in sequence?

Answer - Mostly in sequence-ULO's needed ASAP, CCAC needs them ASAP.

Will there be deadlines for these?

Answer - Yes

V. ULO Ranking Survey

The final survey results have been turned in from the Graduate Student Council group and all groups combined results have been tallied.

All constituency groups (n=105) have submitted their surveys

- 1. Critical Thinking—660 points
- 2. Communication Skills—604 points
- 3. Social and Civic Responsibility—402 points
- 4. Teamwork—339 points
- 5 Globalization and Diversity—338 points
- 6. Interpersonal Skills—320 points
- 7. Self-Awareness—256 points

Discussion of the results. HLC Input concerning ULO's was also reviewed and discussed.

VI. Example institution Campus-Wide Learning Outcomes

Members reviewed and discussed the example of University Learning Outcomes from an example institution. Likes and dislikes were given and similarities were pointed out.

Discussion of how many outcomes we should have for A-State.

VII. ULO Decisions

Members selected 4 ULO's by vote. Move to approve- Ms. Shelley Gipson. Seconded by Ms. Beth Silverthorn. Unanimous approval.

Discussion, comments and questions:

Would the detailed descriptions (bullet points) for each ULO need to be assessed or just the main ULO phrase? Just on the first paragraph. The bullet points can be rubric items but the campus needs to know they do not have to assess them all. Possibly use wording such as "list may include some or all of these items".

Wording needs to be altered to be more broad and flexible.

Needs editing for "one voice", not broken styles/language.

Discussion on forming subgroups to develop the detail descriptions for two of the selected ULOs. Members formed 2 groups among themselves and scheduled meetings one week out in order to have the wording finished for review by February 15th.

VIII. Shared Governance Proposal Draft

Members reviewed a draft for shared governance submission

Do we want to send through the short version now with the main ULOs or after all the fleshing out of the details for each one?

Present them as rationale but flesh out some- use the descriptive paragraph.

Can't submit it until subgroups meet and decide the wording.

Include any helpful ideas about assessing that might be helpful.

Include specific wording as to what this would mean across campus.

State that the committee will handle how to assess so that the shared governance groups will know it will not be their responsibility.

AAC scheduled to meet February 16th

Agenda to include review of the ULO details from the subgroup meetings.

Meeting Adjourned 11:49am